



Kidz World Childcare, Inc.

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Hours: M-F 6:30AM-5:30PM

PARENT' HANDBOOK

Welcome to the Kidz World Childcare, Inc. Our goal is to provide a safe, secure environment for your child that fosters physical, social, emotional, and cognitive development. Parents, as a child's first and most important teachers, are an important part of our program. While you are participating in the program, we hope to develop a partnership, between home and daycare, which benefits the development and growth of your child. We encourage you to read this Handbook to understand the rules and regulations. Please feel free to ask questions.

Philosophy

Kidz World Childcare, Inc. is based on the child development model which incorporates the quality care of STARS, the standards set in ITERS, ECERS, and SACERS, and the Kentucky State Regulations. Learning through play is viewed as the cornerstone of the curriculum. Adults provide protection, security, stimulation, support, limits and affection. Children are respected as individuals within a child-oriented rather than teacher-directed program. We believe that the home is the most important factor in a child's development. We will always strive to support and compliment the family in order to promote the healthy development of children and parents.

At Kidz World Childcare, Inc., children are given the opportunity to explore materials and participate in a variety of experiences. Activities are carefully planned and implemented in an open-classroom setting. We have implemented the Pinnacle-Faith Based Curriculum and children are encouraged to participate in activities including art, music, language development, pre-math skills, science and nature, and dramatic play. Children develop self-esteem, independence and problem-solving skills as they make choices and assist in planning the environment and the activities.

Our primary goal is for children to feel safe and secure. Prior to being independent a child must know that he or she can depend on adults and a predictable environment. Children are treated with respect and kindness. We recognize that children develop at different rates and have different interest. Small group size and appropriate teacher-child ratios allow for meeting the individual needs of each child.

Learning and playing are not limited to the classrooms. Children participate in the outdoor environment when weather permits. There are opportunities for gross motor activities to aid in raising a healthy child. The Center provides an age appropriate playground. Infants are also taken outside for walks in a stroller or in the arms of a teacher.

Tuition

Tuition is payable in advance and due in full on Friday of each week or bi-weekly as noted on the Payment Method Contract provided by the parent. Statements are sent out Monday for the current week via Procure. Parents will be notified when payments are past due. If your bill is not paid on Friday, a \$10 per week late fee will be added to your account on the following Monday. If an account is two weeks past due, your child will be removed. There is a \$50.00 returned check fee. Parents will be charged for 51 weeks of the year. Full-time children only will have 5 vacation days per family (not per child) to use at your discretion in which you will not be charged after attending for six (6) full months with prompt payment and no outstanding balance. Tuition is \$130 per week for the first child and a 10% discount will be applied on all additional children making each additional child's tuition \$117.00 per week.

Enrollment

Before a child can be enrolled, the parent must conduct a tour of the facility and have a parent interview with a member of the management team. During the parent interview the parent must provide a current immunization (not expired or expiring within one month), the completed enrollment packet, \$100 registration fee for the first child and \$75 for each additional child. The parent will also pay the first week's tuition and set up their Procure account. The parent will bring one roll of paper towels, one package of wipes, one box of Kleenex, one

seasonally appropriate outfit for each child, and diapers/wipes/bottles as needed for the first week's care. All items/fees must be provided at the time of the parent interview. A start date will not be given until all items/fees are received and the spot will not be held. Registration fees are not refundable.

Vacation Days

Vacation days must be requested two-weeks in advance of the days requested via completing a Vacation Days Request Form which can be found in the parent folders located on the main bulletin board across from the front desk. Only children attending five days per week for a period of no less than six (6) months with prompt payment and no outstanding balance will receive vacation days. Part-time enrollment does NOT receive vacation days. Families on teacher payment contracts do NOT receive vacation days.

Even if KW is closed for holidays, tuition remains the same unless parents use their 5 vacation days per year granted for each full-time family meeting the requirements for vacation days. You MUST notify the Director if you are using vacation days. We do NOT charge by the day. In order to keep your child's spot, you must adhere to our tuition policy.

Child Care Assistance Program (ONLY)----the state will pay up to 5 missed days per month. If your child/children miss more than the five days, without a doctor's excuse, your account will be billed our regular childcare rate.

Late Pick-Up

The Center closes at 5:30 p.m. daily. If you are running late, please call the Center. There is a **\$1.00 per minute late pick-up fee** which is payable Friday of the week charged.

Withdrawal

Parents are required to submit a 2-week written notice or monetary equivalent when a child is withdrawn from the program. Failure to provide a 2-week notice will result in the parent being charged full price for those 2 weeks. The Childcare Assistance Program does not pay for the 2-week notice if the child does not attend. Your bill must be paid in full on the last day of attendance. If a parent leaves without paying the balance, they will also be responsible for any court costs incurred during the collection of the balance.

Holidays

The Center is open Monday through Friday with the exception of the following holidays:

New Year's Day

Memorial Day

Independence Day- The week of July 4th

Labor Day

Thanksgiving Day

The Day after Thanksgiving

Christmas Eve/Christmas Day - Normally Kidz World is closed the week of Christmas and thru New Year's Day and will reopen on January 2 of each year. This will sometimes vary. Actual closure dates for Christmas break will be posted on our website and at the center.

The Center may close due to inclement weather. Please follow Kidz World on Facebook for notification of closing or on the Kidz World Website at www.kidzworldchildcare.com. In the event the center closes early, parents will be contacted via One Call Now. **Please keep your phone number current on our files.**

Drop-Off and Pick-Up

Drop off is no later than 9:00am. Pickup is no later than 5:30pm. In order to assure the safety of your child, we ask that you sign your child in and out each day. Please use the Procure app to sign your child in and out. Please

also write your child's in/out time in the classroom binder each day and sign for the week. Failure to properly sign in could result in extra charges on your bill. After signing-in, make verbal contact with a teacher for us to be aware that your child has arrived. We cannot be responsible for a child that we do not know has arrived. Please do not allow older children to enter the building or classroom alone. In accordance with the Department of Human Services rules we are unable to release children to any adult who exhibits behaviors consistent with someone who may be impaired.

Difficulty with separation is not unusual for children, especially during the first weeks of attendance. Please help prepare your child for your departure. Do not try to "sneak away" or "slip out" as this action creates anxiety for your child. Tell your child that it is time for you to go to work, then leave. Prolonging your good-byes sends a mixed message to your child and can increase anxiety. A teacher will be happy to assist you if necessary and help your child settle into an activity. If a child is upset when you leave, please know that children usually calm down and are participating before a parent reaches the parking lot. Please feel free to call at any time to check on your child. Some parents find it beneficial to gradually phase their child into the Center. This process may include several visits prior to the first day of attendance and perhaps staying only through lunch or nap time on the first day. Phasing-in assists not only the child's adjustment to a new schedule and new program but also the parents. Please check your child's cubby or mailbox each day for messages, artwork, or other take-home items.

Child Care Center Safety Policy

Kidz World Childcare, Inc. is committed to providing a safe environment for the children who are enrolled as well as the staff members. This policy establishes security guidelines for all Child and Family Center sites. Kidz World does have security camera's in all classrooms and all classrooms are monitored every day during normal business hours.

Front Door Entry

Upon enrollment, parents will be given one (1) keyfob per child enrolled. This keyfob will give you access to enter the facility. Parents have the opportunity to purchase additional keyfobs for \$15 each. Parents losing or damaging their keyfob must purchase a replacement for \$15. Additionally, when entering or exiting the center, parents should not hold the door open for others to enter the center. This is a security risk and Kidz World does not condone entry into the facility without proper security clearance.

Procare

Procare is a childcare management system used by Kidz World. Upon enrollment, all families will be enrolled in the system. Parents will be sent an invitation to create a Procare account at www.procare.com. Through this software, parents have access to sign-in/out children in the classroom, receive communications from the teachers in the room, and be notified of any activities or incidents that happened throughout the day. It is imperative parents keep their address, email, and phone number updated. Occasionally, teachers will send pictures and/or videos of your child during their day. Parents may opt out of the activities reports if internet access is not available or your cellphone data plan does not allow for pictures and videos. Parents must email the Office at info@kidzworldchildcare.com to opt out. Opting out of Procare is NOT an option. You **must** have an active Procare account to sign the child(ren) in and out of childcare, this is not an option.

Autopay

Through Procare, Kidz World has established autopay. You may pay your bill online with the use of a credit card or ACH, this is the preferred payment method. An additional fee will automatically be added to your payment by Procare for the privilege of using autopay. Checks, Money orders or Cashier's check will be accepted at the center. Please utilize the red payment box located by the green button at the front door for payments. Envelopes are provided, please put your child's name and amount paid on the envelope. While those payment

methods are acceptable, it is **preferred** parent's sign-up for autopay. Payment tracking may be done online via your Procure account.

Billing

Billing is automated and parents will receive statements through Procure. Invoices go out on Monday and are due on Friday. You may view and pay your statement through your Kinderlime account. Please note in addition to your weekly tuition rates, there may be additional charges for late pick-up, annual registration fees, and late payment fees.

Electronics

Any parent purposely damaging an electronic tablet or keyfob must pay for its replacement. Violence in the center is not permitted and will lead to automatic withdrawal of your child(ren).

Alternate Drop Off or Pick Up

Parents and guardians may authorize other people to drop off or pick up a child. A child will be released only to persons listed on the authorization form. Parents will inform the site manager and classroom teacher of the days the alternate person will drop off or pick up the child. The alternate person must have a key fob to enter. Anyone without a key fob must show identification at the front desk and sign in before proceeding to the classrooms. The alternate person will identify him/herself to the classroom teachers. Everyone must present an ID when picking up a child from the center.

Protection of Minors Provision

Kidz World Childcare, Inc. personnel adhere to Kentucky state law on mandatory child abuse reporting to either the appropriate law enforcement agency or the state hotline operated by the Department of Community Based Services.

Parent Involvement

The Center is focused on the child, while providing a supportive environment for both parents and teachers. Your involvement is welcomed and encouraged. We keep you informed of classroom and Center activities through daily Procure messages, monthly newsletters, and monthly event calendars. There are also bulletin boards throughout the Center that may have special notices for parents. Please know that you are welcome to visit the Center at any time. If you wish to join us for lunch, the charge is \$5.00 per person and a 24-hour notice is required. You may also be asked to assist with special classroom activities.

Parent-teacher conferences are held in the fall and spring for birth-4-year olds. This allows both the center and the parent the opportunity to share important information concerning your child and the program offered at the Center. In addition, conferences may be held at any time throughout the year, at either the request of the parent or the teacher. Parent meetings will be held at various times throughout the year. These include both social and educational events.

Please remember that drop-off and pick-up times are very busy periods in terms of transitions and adjustments. These periods are not the best times to discuss your child's progress or growth especially if he or she is standing with you. The best way to address questions or concerns is by calling the office and leaving a message. When the classroom is quiet and the children situated, the teacher can return your call.

Communication

Communication is essential as we work together to meet the needs of your child. Please call, if you have any questions. You may also email info@kidzworldchildcare.com. We need and welcome your input. Should you observe any area or piece of equipment that needs maintenance or repair, please alert the Director. If you have any questions concerning Center policy or practice, please ask the Director. It is imperative that you read all text messages and emails sent by Kidz World.

Confidentiality Policy

The only information teachers should share with parents, is information concerning his or her child. Conversations about other children, other parents, co-workers, and supervisors are unprofessional, a violation of Kidz World Childcare, Inc. policy, and in some instances illegal.

Transitions

As your child grows and matures, he or she will transition from one classroom to another. We strive to make these transitions as stress-free as possible for both you and your child. You will be notified in advance if your child will be transitioning to another room. Both classrooms work together to devise a visitation schedule for your child so that they will not be a stranger when they officially move.

Outdoor Play

All children go outside every day, weather permitting. Please send labeled clothing appropriate for the weather. During a light rain, we may take a walk, so a raincoat is advisable. On cold days, send boots, hats, gloves and layers of warm clothing.

Shoes

We ask that children wear tennis shoes. Sandals, "jellies", "crocs" and flip-flops hinder a child's ability to participate and often create safety hazards. Tennis shoes or sneakers are the preferred shoe wear. Any child old enough to walk, **MUST** wear shoes daily.

Clothing

All children need at least one complete, labeled change of clothing at the Center. As the seasons change please check and change the outfits left at the Center. Young children may need several changes of clothing each day, especially those involved in toilet training or infants/toddlers in diapers.

Diapers/Pullups

You may bring in a large supply of disposable diapers/pullups for your child. Teachers will note on Procure when your supply of diapers and wipes is low. Please do NOT bring diaper bags. Failure to provide diapers/pullups and wipes will lead to additional charges on your bill. Infants require a minimum of 8 diapers per day and 25 wipes per day in accordance with state sanitation policy.

Bottles

Kidz World uses Gerber Gentle Good Start Gentlepro Formula/or a Parent may supply their own formula / milk. Kidz World supplies all baby food and iron-fortified cereal. Parents providing their own formula must label the container. The name of the formula must be given to the teacher. ALL bottles must have tops on them! The bottles **and** tops must be labeled with your child's name. If you use nursery water, you must prefill the bottles. Otherwise, tap water will be used. If your infant prefers heated bottles, you must let us know. If you decide to add cereal to the milk you must let us know and provide the amounts & instructions for feedings.

Toilet Training

Once your child enters the two-year-old room, we can assist with toilet training. We ask that you advise us when you are ready to begin toilet training with your child. It is best if we can duplicate the routines and methods that you are using in order to have consistency for the child. All children are required to have pull ups when they start potty training. The child will remain in a pull up until they are completely potty trained (meaning they are able to verbally let their teacher know when they have to use the restroom for sanitary purposes). When they are fully potty trained, we then can switch over to underwear/panties. Teachers will send a message via Procure when supplies run low.

Personal Belongings

The Center provides sheets and blankets for both cots and cribs. All parents must label ALL items belonging to the child. The child's name must be on all clothes and any other item sent for the care of the child.

We ask that children not bring the following items to the Center:

Toys or toy weapons of any type, money, gum, candy, cosmetics, jewelry, cellphones, tablets or electronic games.

Food Service

Weekly menus including breakfast, lunch, and p.m. snacks will be posted on the main bulletin board by the lobby and on the Kidz World Website at www.kidzworldchildcare.com. All children enrolled in the center are expected to participate in the food program. Kidz World uses Gerber Gentle Good Start Formula/or a Parent may supply their own formula and Kidz World supplies all baby food and iron-fortified cereal. When your child is making the transition to table food, we will work with parent to offer appropriate selections from the daily menu. Milk and water will also be available.

Mealtimes: Breakfast 8:30-9:00, Lunch 11:00-12:15, Snack 2:00-3:00

USDA Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992.

Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Immunizations

Kidz World is bound by the Kentucky State Regulations, children who do not have a current immunization certificate on file at the childcare center, would not be allowed to attend. To ensure proper documentation is received on time, Kidz World requires a current immunization certificate provided at enrollment, prior to attendance. Parents will be sent two reminders (30 days & 15 days) in advance to remind them the certificate is expiring and a new one is needed by that date. If not received, the child may be suspended from care until received. The only exception to this rule is if a parent provides a religious exemption issued by their child's doctor.

Medication

Occasionally, children will need to receive medication while at the Center. If your schedule allows, you may wish to come during the day and give the medication yourself. **Kidz World Staff do not administer medicine including ointments for diaper rash.**

Illness

According to State Licensing Standards, a child must be fever free for 24 hours without the use of a fever-suppressant before returning to the Center. Please do NOT administer a fever-suppressant and bring your child to the Center. This is unfair not only to your child but also to the other children and teachers.

Kidz World utilizes Universal Precautionary Measures when dealing with illness and infectious diseases. Toys are washed in a bleach solution and sanitized daily. Blankets and sheets are washed. Hands are washed many times a day.

Listed below are criteria for EXCLUDING ill or infected children from the Center. FEVER, defined by the child's age as follows: Infants younger than 4 months 100F, 4-24-month old's 101F, older than 24, months 102F.

SIGNS OF POSSIBLE SEVERE ILLNESS including unusual lethargy, irritability, persistent crying, difficult breathing.

- UNCONTROLLED DIARRHEA Defined as an increased number of stools compared with the child's normal pattern, with increased stool water and/or decreased form that is not contained by the diaper or toilet use.
- VOMITING Two or more times in the previous 24 hours unless the vomiting is determined to be due to a noncommunicable condition and the child is not in danger of dehydration.
- MOUTH SORES, with drooling unless the child's physician has determined the illness not to be a communicable disease.
- RASH, with fever or behavior change until a physician has determined the illness not be a communicable disease.
- PURULENT CONJUNCTIVITIS Defined as pink or red conjunctiva with white or yellow eye discharge, often with matted eyelids after sleep, including a child with eye pain or redness of the eyelids or skin surrounding the eye.
- INFESTATION (e.g., scabies, head lice), until 24 hours after treatment was begun.
- IMPETIGO, until 24 hours after treatment was begun.
- STREPTOCOCCAL PHARYNGITIS, until 24 hours after treatment has been initiated and until the child has been fever-free for 24 hours.
- PINWORM, until 24 hours after treatment was begun.
- RINGWORM, until 24 hours after treatment was begun
- CHICKEN POX, until 6 days after onset of rash or until all lesions have dried and crusted.
- RUBELLA, until 7 days after the rash appears.

SOURCE: American Academy of Pediatrics/American Public Health Assoc. Reference Standard (1990) in NAEYC's Healthy Young Children.

If your child becomes ill while at the Center, you will be called to pick-up your child as soon as possible. You will be notified should your child be exposed to a contagious disease. Please notify the Center should your child become ill so that we may notify other parents of a contagious disease. According to NAEYC's Healthy Young Children Manual, "children should be excluded if their illness prevents the child from participating comfortably in the program's activities." As you review the policy above, please keep this guideline in mind.

Guidance

As children mature and try to gain self-control, they may lose control. At such times, children may be redirected to another activity. Sometimes talking about what has happened eases the tension. A child may occasionally need to sit quietly in order to calm down and regain self-control. Children are never spanked, humiliated, or embarrassed. If the behavior is persistent, teachers will examine the environment and the events which surround the behavior. Through observation and discussion, teachers will decide the most appropriate way of dealing with the situation. Parents will also be asked to share their ways of dealing with difficult situations.

Discipline Policy

The effects of bad behavior can ripple throughout an entire classroom causing detriment to our mission.

Mission Statement: Kidz World Childcare exists to provide a safe, developmentally appropriate Christian, environment for infant to school age children. Our focus is to provide a stimulating early care and education experience, which promotes each child's social/emotional, physical and cognitive development. Our goal is to support a child's desire to be a life-long learner in an affordable, high quality, home-like environment.

- 3 Incident Reports = 1-week suspension from childcare.
- 6 Incident Reports = 2-weeks suspension from childcare.
- 9 Incident Reports = 1-year suspension from childcare.

Parents will receive a copy of the write-up after the appropriate individuals have seen and signed it.

Bad behavior is defined as any repetitive behavior that is disruptive and potentially harmful to the child, other children in the room, or Kidz World staff and its visitors.

Biting

When a child is bitten, it is a traumatic situation for both children and both sets of parents. Yet, biting is not unusual behavior for pre-verbal children. They may become frustrated when they cannot say "Move", "I was playing with that", or "You are too close". Because they cannot speak, some children will bite. When a child is bitten, the area is cleaned, and ice may be applied. They are held and consoled until they are ready to rejoin the group. The biter is told that biting is not allowed and that it hurts. Perhaps the best way to stop biting is to encourage language development and using words. An "Ouch Report" will be filed on the child that was bitten and an "Incident Report" will be filed on the biter. In keeping with the new discipline policy, the following consequences must be upheld:

- 3 write-ups = 1-week suspension from childcare.
- 6 write-ups = 2-weeks suspension from childcare.
- 9 write-ups = 1-year suspension from childcare.

Biting (ages 3+)

Please remember, we are diligently working to keep the children very active and setting age-appropriate guidelines for them to follow. All children deserve the right to a safe & positive learning environment as stated in our handbook.

- 1st occurrence: written warning and parent conference with President, Tamika Johnson and child sent home from the center.
- 2nd occurrence--write up with a 3-day suspension
- 3rd occurrence--termination of the child's contract.

*** Biting is looked at in a different manner when dealing with young children. Although it is not encouraged, it's a normal stage of child development until their verbal skills are perfected. There is biting due to lack of verbal skills and there is biting due to behavioral issues. Please understand the difference. ***

Birthdays

If you wish to celebrate your child's birthday at the Center, please discuss your plans with the classroom teacher. He or she can advise you of any food allergies or scheduling conflicts. Your child's birthday may be celebrated in the classroom during afternoon snack time. You may provide party hats, napkins, plates, and cups if you wish. Your child may wish to donate a book, puzzle or CD to the classroom in lieu of goodie bags. Please discuss specific plans with your child's teacher.

Please consider the age of the child when selecting food for the celebration. No heavy sugar for children under age two. Frozen yogurt may be an alternative to ice cream. Plain cupcakes or muffins are great for 1 and 2-year olds. All items must be store/bakery purchased.

Ouch Reports

If your child is involved in a mishap that requires any type of attention or first aid, and the office does not feel that you need to be called, you will be notified via Procure message and via paper copy of the report. You will be advised of what happened, where it happened, and what action was taken. If more than one child is involved, we cannot release the name of the other children. That is considered a breach of confidentiality.

Should an accident require emergency medical treatment, the child will be taken to the preferred hospital on record. The parents will be contacted immediately to meet the staff member and the child at the Emergency Room. If neither parent can be reached, we will call the emergency contact person designated on the child's information sheet. When you sign your child's information sheet you are authorizing us to implement the plan described above.

Emergency Preparedness

Staff is prepared to deal with a variety of emergency situations. During all circumstances, teachers will remain calm and stay with the children. The emergency procedures are posted in all rooms as well as by the front entry and the kitchen. Please feel free to view these anytime. We have monthly fire, tornado, and earthquake drills. In the event the entire premises must be evacuated, students will be walked to Jefferson School on South Green St. as the primary location. The secondary location if we cannot get into the first location is the Henderson County Public Library (Main & Washington). Management will contact parents to arrange for the child to be picked up.

Babysitting

Occasionally, parents may ask teachers to baby sit. The Center does not encourage this practice and assumes no responsibility for employees after their scheduled work hours. Additionally, staff members are not allowed to transport children.

Naps

State regulations require our facility to have a two (2) hour rest period daily. Naptime is from approximately 12:00pm-2:00pm. Please try to schedule appointments before naptime and return after naptime.

Contract Agreement

Kidz World Childcare, Inc. has the right to refuse and immediately terminate contracts due to inappropriate behavior (child or parent), foul language, endangering a staff or child, non-payment for childcare services, consistently late pick-ups or drop-offs, or absent two or more weeks without prior notification to the Center.

Parents who are discovered committing slander or acting in a vicious or vindictive manner toward Kidz World on social media, will be immediately and permanently banned from the premises. Care will no longer be provided for children of parents who commit those acts against Kidz World or any of its staff. Kidz World provides quality care to all children and are sincerely thankful for the families we provide services to. If, at any time, there is an issue you would like to discuss, please bring it to the attention of the Director and/or Owner, Tamika Johnson. We would be happy to help in any way possible to resolve any concerns.

All parents are responsible for 51 weeks per year for childcare payment. Full-time families are given 5 vacation days per year after attending for no less than 6-months with prompt payment and no outstanding balance. Part-time families are responsible for payment throughout the year even if your child does not attend on the contracted days.

IFSP/IEP

Kidz World Childcare, Inc. support IFSP/IEP goals of individual children by working with families and therapists to reach children's goals.

Kidz World Childcare, Inc. Fee's

- Weekly tuition is \$130 per week. The first week of tuition is due prior to the child's first day payable during the parent interview.
- A 10% discount will be applied to additional children in the same family. That weekly rate is \$117.00 per week. \$130 per week for the first child, \$117.00 per week for each additional child.
- Afterschool only is \$13 per day. When school is out (Summer/Breaks) that cost is \$26 per day.
- An **annual** registration fee of \$100 (\$75 each additional child) is due at the time of enrollment and must be paid before the child can start. That fee will then become due each March 31st thereafter. For new students, the registration fee is due prior to the child's first day payable during the parent interview.
- A \$10 weekly late fee will be added on Monday if you have not paid by Friday of the week before.
- Any account with a balance for two weeks after payment due date is subject to suspension of care until the balance is paid in full.
- There is a \$1 per minute, per child fee for late pick-up. The center closes at 5:30PM.
- Parents may eat lunch with their child if a 24-hour notice is provided. The cost of the meal is \$5. Lunch is 11:00am -11:30am.
- Parents receiving Child Care Assistance are responsible for keeping their contract current. If the contract lapses, parents will be billed full price.
- Parents are required to provide the following **annually** per child due by Sept 1st: 1 box of Kleenex, 1 roll of paper towels, 1 package of wipes (in addition to those for diapering needs if you have an infant or toddler).
- Each August, parents will receive a school supply list to be turned in by September 1st.
- A \$50 fee will be applied to all returned checks.